



## STAR OF THE SEA CATHOLIC KINDERGARTEN

### Information on Admission to K1 Classes in the 2023/2024 School Year

#### Application Form (No quota):-

1. Obtain from school in person.
2. Download from school website. ([www.starkg.edu.hk](http://www.starkg.edu.hk))

Form availability dates: 19<sup>th</sup> September 2022 (Monday) to 5<sup>th</sup> November 2022 (Saturday)

#### Application Period (No set quota for the kindergarten):-

Date: 19<sup>th</sup> September 2022 (Monday) to 5<sup>th</sup> November 2022 (Saturday)

Time: 9:30 a.m. to 11:30 p.m. / 1:30 p.m. to 4:30 p.m. (Mondays to Fridays)  
9:30 a.m. to 12:30 p.m. (Saturdays)

#### Application Method:-

Submit the application form in person



☆ Submit below documents together with the form.

1. Original and copy of the child's Birth Certificate.  
\* In case of Children not born in Hong Kong will also need to provide the original and copy of the child's passport page which includes the child's photo, ID and Hong Kong Visa approval stamps (showing authorized residency status).
2. Original and copy of the child's Vaccination Record.
3. Two recent photos, sized 1.5" x 2".
4. Original and copy of the baptism certificate (for Catholic child only).

# Before entering the school, you must complete the following epidemic prevention procedures, including: scanning our school's "LeaveHomeSafe" QR code, wearing a mask, checking temperature, cleaning your hands with hand sanitizer.

Submit the application form by post or email

#### By post:

Please submit the application form together with photos, payment receipt of the application fee and the copy of the above documents.

#### On email:

Please submit the application form and the documents in PDF file, photos in JPG file, and the payment receipt of the application fee in JPG / PDF file.

**\*After receiving the application form, parents will receive an email confirmation and interview notification within one week. If the parent does not receive the confirmation email, please call our school for enquiry.**

**Application Fee: HK\$40**

(The application fee is non-refundable under all circumstances.)

If submit by post or email, please pay the registration fee at Bank of China (Hong Kong). Account number: 012-594-0-003802-9

**Interview Arrangements:-**

1. After submitting the application form, the interviewing time will be given to parents through email by our kindergarten. We will arrange interviews for all applicants.
2. Parents should accompany their child for the interview according to the interview time given by email. Interviews will be conducted on 5<sup>th</sup> November 2022 (Saturday).
3. Individual or group interviews will be arranged. Teachers will observe child's performance during interview.

**\* We will arrange interpretation and translation for the Non-Chinese children.**

**Announcement of Admission Results:-**

We will inform parents of the K1 admission's results before 16<sup>th</sup> December 2022 by email.



**Registration Arrangements:-**

1. Successful applicants: Parents should complete the registration procedures for their child from 5<sup>th</sup> to 7<sup>th</sup> January 2023 ("Centralised Registration Dates") by submitting the original of the "2023/24 RC" to the kindergarten and paying the registration fee. (HK\$970 for Half Day session and \$1,570 for Whole Day session.)

**\* If parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "2023/24 RC", but the registration fee will not be refunded.**

**\* If the child confirmed studies in the kindergarten, the paid will be refunded in September 2023.**

2. Applicants on the waiting list: If there are vacancies after the Centralised Registration Dates, our kindergarten will notify parents of the registration arrangements by email. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to

submit the original of the “2023/24 RC” to the kindergarten and pay the registration fee.

3. Please be reminded that if parents cannot submit the “2023/24 RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.

#### **Priority / Admission Criteria:-**

1. Applicants with sibling(s) currently studying in the kindergarten.
2. Interview performance.
3. Applicants living near the school.
4. Applicants with a past family connection to the kindergarten (a supporting document is required).
5. Catholic children.
6. Applying for WD session: Those with working parents or those taking care of one or more persons with a disability at home (a supporting document is required).



**\* As the numbers of school places are limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.**

#### **Application for the “2023/24 Registration Certificate for Kindergarten Admission”**

Parents are required to submit an application for the “2023/24 Registration Certificate for Kindergarten Admission” (hereafter referred as “2023/24 RC”) to the EDB **from September to November 2022**. The “2023/24 RC” will be open for applications in September 2022 and the EDB will announce and upload the details of application onto the EDB’s website in due course.

(<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/front.html>)

#### **Enquiry:-**

Address: 4-5/F, 200 Chai Wan Road, Chai Wan, Hong Kong.

Tel: 2558 8836, 2897 3726

E-mail address: [csotskg03@starkg.edu.hk](mailto:csotskg03@starkg.edu.hk)



## School Year 2022/2023 Fee items

### School Fee

- Half-day class – Fees after deduction of Government subsidy (whole year): **\$0**
- Whole-day class – Fees after deduction Government subsidy (whole year): **\$0**

### Snack Fee

- **\$130.00** (The annual snack fee to be paid in a total of 10 installments, every year starting September to June next year.)

### Whole-day Class Lunch Fee

- **\$500.00** (The annual lunch fee to be paid in a total of 10 installments, every year starting September to June next year.)

### Textbooks and Stationary Fee

School Year 2022/23	K1	K2	K3
1 <sup>st</sup> Semester	\$659.00	\$778.00	\$803.00

### Uniform Fee

- **Summer Uniform Fee: \$311**
- **Winter Uniform Fee: \$731**

### Remarks:

Management Committee of Diocesan Kindergartens has authorized the “Hong Kong Catholic Diocese School Service Center” to coordinate all fees collected by our school. Whether to buy or not is purely voluntary.

